



Board of City Commissioners

October 28, 2025

Tom Baker Meeting Room	City/County Office Building	5:15 PM
	221 N. 5th St.	
	Bismarck, ND 58501	

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including DakotaMediaAccess.org and [Facebook LIVE](https://www.facebook.com/BismarckCityCommission).

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

CALL TO ORDER

FUTURE COMMISSION MEETINGS

November 13, 2025 & November 25, 2025
December 16, 2025
January 13, 2026 & January 27, 2026

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. PUBLIC COMMENT

Restricted to items on the Consent Agenda, Regular Agenda, or the Prior City Commission Agenda excluding public hearing items.

2. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

- D. Consider the request for approval from the Administration Department for the following:
1. Begin the hiring process for a new Finance Director.
 2. Introduction of and call for a public hearing on an application for a Class F-1 alcohol license by Hall Family Enterprises, Inc., (dba) Golf Etc. Bismarck at 511 Airport Road.
 3. Introduction of and call for a public hearing on Ordinance 6650, to create a Bismarck Event Center Authority Board.
 4. Recommendation from the Vision Fund Committee to support a Flex PACE program interest buy-down for Ahlgren Properties, LLC.
 5. Letter of Support for All Season, LLC for the North Dakota Opportunity Fund.
 6. Update on a sole source purchase of a 1926 Seagrave fire truck approved at the September 22, 2025, City Commission meeting executive session.
 7. Update on land purchase for a future Bismarck Police Department site approved at the May 13, 2025, Bismarck City Commission meeting executive session.
- E. Consider the request for approval from the Bismarck Airport for the following:
1. Engineering Contract with KLJ Engineering LLC, for Runway 3/21 and Taxiway D Phase 2 West Rehabilitation.
 2. Contract amendment to KLJ's Passenger Boarding Bridge 2 and 3 Replacement Construction Observation Contract.
- F. Consider the request for approval from the Engineering Department for the following:
1. Receive notice of Contract Change Order No. 9 for Highway Construction Project HC 158.
 2. North Dakota Department of Transportation (NDDOT) Preliminary Engineering Agreement for roadway lighting improvements at the intersection of ND Highway 1804 and Yegen Road, HEN-1-804(055)074, PCN 24631, HC 186.
 3. Resolutions creating districts and ordering preparation of the preliminary engineer's report, approving the preliminary engineer's report, directing the preparation of plans and specifications and approving the resolution of necessity for Street Improvement District SI 592.
 4. Resolutions declaring petitions have been received, creating the district and ordering the preparation of the preliminary report for Street Improvement District No. SI 593.

- G. Consider the request for approval from the Finance Department for the following:
 - 1. Applications for abatement.
- H. Consider the request for approval from the Human Resources Department for the following:
 - 1. Appoint Christine Kujawa to serve a two-year term on the Business Ethics Committee.
 - 2. Approve Standard as the third party Administrator of Family Medical Leave Administration (FMLA).
- I. Consider the request for approval from the Legal Department for the following:
 - 1. Introduction of and call for a public hearing on Ordinance 6648 to amend Chapter 9-07 of the City of Bismarck Code of Ordinances relating to the City Employee Pension Plan.
 - 2. Introduction of and call for a public hearing on Ordinance 6649 to amend Chapter 9-08 of the City of Bismarck Code of Ordinances relating to the Police Pension Plan.
- J. Consider the request for approval from the Public Works - Service Operations Department for the following:
 - 1. Continue to offer Bismarck residents a Spring Clean-Up Week and Free Disposal at the Landfill for one week in the spring and one week in the fall.
 - 2. Request permission to sell City Asset at Public Sale
 - 3. Permission to award contracts to haul snow from snow removal operations for the 2025-26 winter season.
- K. Consider the request for approval from the Public Works - Utility Operations Department for the following:
 - 1. Amendment No. 9 with HDR Engineering, Inc for the Water Treatment Plant Expansion Project GMP6 membrane system, pretreatment equipment, and electrical equipment submittal reviews.

3. **REGULAR AGENDA**

- A. Public hearing on an application to transfer the Class D alcohol license from TBM Group, LLC (dba) Polar Package Place & Lucky's Bar to Matpac Properties, LLC (dba) Lucky's Bar / Polar Package at 2176 East Thayer Avenue.

- B. Public hearing on an application to transfer the Class D alcohol license from TBM Group, LLC (dba) Main Bar and Package Store to Matpac Properties, LLC (dba) The Main Bar at 804 East Main Avenue.
- C. Public hearing on a revision to Ordinance 6625, a revision to a zoning map amendment from the A – Agricultural zoning district to the RM20 – Residential zoning district and a PUD – Planned Unit Development for the area of Silver Ranch Fifth Addition.
- D. Public hearing on Ordinance 6643, a zoning ordinance text amendment to Sections 14-02-03 and 14-03-06 of the City Code of Ordinances to allow short-term rentals as a use on residential properties within the city limits and the extraterritorial area.
- E. Public hearing on Ordinance 6645, a zoning map amendment from the RM20 – Residential zoning district to the RM20 – Residential and R10 – Residential zoning districts and the minor subdivision final plat for Silver Ranch Third Addition Third Replat.
- F. Consider the request to receive a presentation and proposed revisions to the Utility Capital Charges process.
- G. Consider the request to discuss the 2026 Citizen Academy Program.
- H. Consider the request to receive information regarding the expiration of terms and application period for boards, commissions and committees serving the City of Bismarck.

4. OTHER BUSINESS

ADJOURN