



# Board of City Commissioners

January 13, 2026

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**Tom Baker Meeting Room**   **City/County Office Building**  
**221 N. 5th St.**  
**Bismarck, ND 58501**

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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov) by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](#) and [Facebook LIVE](#).

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

## CALL TO ORDER

## FUTURE COMMISSION MEETINGS

January 27, 2026  
February 10, 2026 & February 24, 2026  
March 10, 2026 & March 24, 2026

## MISSION STATEMENT

Together, we deliver exceptional public service.

## MEETING OF THE BOARD OF CITY COMMISSION

### 1. PUBLIC COMMENT

Restricted to items on the Consent Agenda, Regular Agenda, or the Prior City Commission Agenda excluding public hearing items.

### 2. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Accept the Termination by Burleigh County of the Joint Powers Agreement.
2. Introduction of and call for a public hearing on an application to transfer the Class F-1 alcohol license from Charras B, Inc., (dba) Charras and Tequila to Team Charras Bismarck, LLC (dba) Charras and Tequila at 4503 Skyline Crossings.
3. Appointment of Thea Jorgensen and Denise Fettig-Lofteunes to the Bismarck Human Relations Committee with terms to expire December 31, 2028.
4. Reappointment of Dawn Kopp and appointment of Susan Wefald to the Bismarck Forestry Advisory Board with terms to expire December 31, 2029.
5. Reappointment of Michael Frohlich to the Bismarck Vision Fund Committee with terms to expire December 31, 2028.
6. Amendment No. 3 with Jones Lang LaSalle (JLL) to assist the City of Bismarck with advisory services related to contract negotiation for the Bismarck Event Center management transition to third party operator Oak View Group (OVG).

E. Consider the request for approval from the Bismarck Airport for the following:

1. Contract amendment to Aero Bridgeworks' Passenger Boarding Bridge 2 and 3 Replacement Construction Contract.
2. Disposal of a 2015 Ford Explorer.
3. Sponsorship of \$1,500 for the North Dakota Aviation Association (NDAA) 2026 Fly-ND Conference and Expo.
4. Change Order No. 9 to Northern Improvement Company Taxiway C North Reconstruction Contract.
5. Extension to the Transportation Security Administration (TSA) Office Space Lease.

F. Consider the request for approval from the Engineering Department for the following:

1. Resolutions approving the preliminary report, directing the preparation of the plans and specifications, and approval of the resolution of necessity for Street Improvement District SI 594.
2. Hear Insufficiency of Protest on the Resolution of Necessity for Street Improvement District SI 592.

3. Resolutions creating the district, ordering the preparation of the preliminary report, approving the preliminary report and directing the preparation of the plans and specifications for Street Improvement District SI 595.

G. Consider the request for approval from the Finance Department for the following:

1. Applications for abatement.
2. Public Depositories for City Funds.

H. Consider the request for approval from IT/GIS Department for the following:

1. Renewal of the Microsoft license contract 2026-2028.

I. Consider the request for approval from the Legal Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6652 to amend Sections 9-01-01, 9-01-02, 9-02-10, 9-03-10, 9-04-02, 9-05-02 and 9-06-06 of the City of Bismarck Code of Ordinances relating to definition of terms, employees covered; exceptions, administrative officer and duties, employment list, updating of plan, annual leave and grievance procedures.

J. Consider the request for approval from the Planning Department for the following:

1. Authorizing Resolution on behalf of Bis-Man Transit.
2. Permission to apply for the League of American Bicyclists, Community Spark Grant.
3. Minor subdivision final plat for Secluded Acres Fourth Subdivision, located southwest of Bismarck, west of South Washington Street, between West Burleigh Avenue and 48th Avenue SW, along the west side of Thornburg Drive, where the Planning and Zoning Commission recommends approval.
4. Updated Designation of Signature Authority for the Transit Asset Management System (TrAMS), and Reinstatement of "Official" & "Submitter" roles in TrAMS.

K. Consider the request for approval from the Police Department for the following:

1. Accept bid proposal from Tag Firearms LLC for Walther PDP Pro with ACRO P-2.
2. Accept donation of \$1,000 from Amvets Post #9.

L. Consider the request for approval from the Public Health Department for the following:

1. Permission to seek and accept donations to support Bismarck-Burleigh Public Health Wellness Pantry in 2026.

2. Permission to accept donations for the Women's Way Program in 2026.
- M. Consider the request for approval from the Public Works - Service Operations Department for the following:
  1. Permission to request donations for the Forestry Division's 2026 Partners in Planting Program and Arbor Day Fund.
  2. Permission to award Architectural Services for the Landfill Cold Storage Building to The Origin Group.
  3. Permission to award the contract for Boulevard Tree Pruning to Beaver Creek Tree Service, LLC.
  4. Permission to award bid for the Landfill New Scale Construction to Missouri River Contracting, Inc.
  5. Permission to apply and accept the Emerald Ash Borer (EAB) Mitigation Grant from the North Dakota Forest Service.
  6. Permission to function under Bismarck Ordinance 7-01-03(6) Competitive Bidding Required for Fleet Services Annual Contracts in 2026.
  7. Request permission to sell or dispose of City Assets at Public Sale.
  8. Permission to apply annually for the Tree City USA Certification.
- N. Consider the request for approval from the Public Works - Utility Operations Department for the following:
  1. Permission to sell one used jetting truck to the City of Mandan.
  2. Upgrade the Supervisory Control and Data Acquisition (SCADA) software at the Wastewater Treatment Plant.

3. **REGULAR AGENDA**

- A. Public hearing on an application for a Class F-1 alcohol license by TJGalpin Enterprises, LLC (dba) Tiff's Pub & Grub at 512 East Main Avenue.
- B. Public hearing on an application for a Class B-5 alcohol license by Dirty Bean, LLC (dba) Classic Rock Coffee & Kitchen at 725 Riverwood Drive.
- C. Consider the request for resolution receiving bids and ordering preparation of the engineer's statement and awarding contract for Street Improvement District No. 592.
- D. Consider the request to receive update on public input received and provide direction for proposed street utility fee.

E. Consider the request for funding support for the America 250 4th of July Celebration.

**4. OTHER BUSINESS**

**ADJOURN**